

Licensing Microsoft Office 2019

Microsoft Office 2019 editions and channel availability		Home and Student	Home and Business	Professional	Standard	Professional Plus
	Channel availability					
Word	Word processing	✓	✓	✓	✓	✓
Excel	Spreadsheets	✓	✓	✓	✓	✓
PowerPoint	Presentation graphics	✓	✓	✓	✓	✓
OneNote	Note-taking program	✓	✓	✓	✓	✓
Outlook	Messaging and collaboration client		✓	✓	✓	✓
Publisher	Desktop publishing (brochures, flyers etc.)			✓	✓	✓
Access	Database software			✓		✓
Skype for Business	Communications software					✓
Office Online	Browser based versions of some applications	✓	✓	✓	✓	✓
Commercial use rights	The right to use Microsoft Office for business purposes		✓	✓	✓	✓
OEM FPP Volume Licensing agreements		Perpetual license per device: 1 PC/Mac install only, which may not be separated for use on more than one computer				

Office 2019 usage rights by channel		OEM	FPP	Volume Licensing
License reassignment rights	The right to uninstall software from one device and re-install on a different device		✓	✓
Downgrade rights	The right to run an older version of Office in place of Office 2019			✓
Down-edition rights	The right to run a lower edition of Office in place of the one purchased			
Portable use rights	Allows the primary user of a device licensed with Office 2019 to install and use Office on a secondary, portable device			✓
Rights to install with WTG	Allows Office to be installed in a Windows To Go environment			✓
Rights to install on a server	Allows Office to be installed on a server for delivery through an RDS or VDI infrastructure			✓
Rights to run Office for Mac	The option to deploy Office 2019 for Mac Standard if required			✓

Software Assurance

Volume Licensing:

- Software Assurance may be purchased with Office Standard or Professional Plus licenses
- A step-up license can be purchased to move from Standard to Professional Plus editions

FPP and OEM

- SA can be added to Office Professional purchased through OEM only
- SA must be added within 90 days
- Rights are to Office Standard 2019



Product activation

Product activation is required for all of the latest Office suites. Volume Activation allows Volume Licensing customers to automate the activation process with a choice of:



- KMS (Key Management Services)
- MAK (Multiple Activation Key)